

## **Charlie Lake Elementary Code of Conduct**

### **Introduction:**

Charlie Lake Elementary School's Code of conduct is based on our behavior matrix that was created with consultation with staff, students and parents. The code of conduct and behavioral expectations are part of our School Framework for Enhancing Student Learning.

### **Statement of Purpose:**

The priority for school conduct is providing a safe environment for all students. Our expectations apply to all areas of the school as well as when students are representing the school off-campus or after school hours. It also applies to digital citizenship and any technology use and supports the School District's "Acceptable Use Agreement".

Our school focuses on a preventative and proactive approach to behaviour, helping the students to be problem solvers using the "WITS" program. "Be Safe, Be Respectful and Be Responsible" is displayed in the school. Common behavior expectations are posted throughout the school. The desired behaviors are reviewed and taught by staff throughout the school year. The expectations in the document provide a common platform with which staff and administration deal with behavior incidents in the school.

### **Behavior Expectations:**

Charlie Lake Elementary promotes the values expressed in the BC Human Rights code respecting the rights of all individuals in accordance with the law and specifically "to promote a climate of understanding and mutual respect where all are equal in dignity and rights." The school will treat seriously, behavior or communication that discriminates based on race, color, ancestry, place of origin, religion, marital status, family status, physical or mental disability, age, gender, sexual orientation and transgender persons

### **Unacceptable Conduct & Consequences**

Currently, inappropriate behaviors are classified as minor or major. Most ongoing minor behaviors are dealt with at the classroom level by the teacher. Chronic minor behaviors are referred to the office. Major behavior issues are dealt with at the office level with teacher input when required and necessary.

There will be consequences for inappropriate behavior at the school level. Examples of behaviors/actions that violate our school code of conduct include:

- Disrespectful to others
- Interfering with the learning of others
- Interfering with an orderly environment
- Creating unsafe conditions
- Bullying, harassment & intimidation
- Physical Aggression & Violence
- Retribution against a person who reported incidents of bullying
- Discrimination based on race, color, ancestry, place or origin, religion, marital status, family status,

physical or mental disability, gender, sexual orientation or age.

Consequences are determined based on the severity and frequency of the unacceptable conduct, and the age & maturity of the student. Each case of inappropriate behavior is treated on an individual basis. Consequences can include restorative actions and could range from community service to suspensions. All consequences are logical and reasonable for the behavior. Fair is not always equal; we endeavor to deal with each student on an individual basis.

### **Notification of Behavior Issues:**

Parents of student offenders and victims will be notified by school staff when it is deemed necessary, to reassure parents that we are aware of an incident, are in the process of investigating an event and/or dispensing consequences for inappropriate behavior. Multiple infractions of an expectation and serious infractions will be followed up with a phone call home.

### **Restrictions on Student Use of Personal Internet-Connected Devices**

Charlie Lake expects a learning environment with limited distractions and the responsible use of digital technology. It recognizes the research that shows that frequent cellphone interruptions in the classroom, social media platforms with addictive algorithms and an increasing level of cyberbullying and online exploitation of young people, are having a negative impact on instruction, learning, and student mental health.

#### **Definition**

“*Personal Internet-Connected Devices*” include, but are not limited to, cell phones, tablet computers, smartwatches, and portable video game systems.

#### **Guidelines/Principles:**

- Students will have access to school/district-owned technology at an age-appropriate level that supports learning and the development of digital technology skills and digital citizenship.
- As outlined in an Individual Education Plan (IEP), Learning Support Plan (LSP), or health plan, schools will exempt specific students from restrictions on the use of personal internet-connected devices when they are needed for full inclusion in a specific learning activity.
- The use of and access to personal internet-connected devices will not be permitted at any time during the school day.
- The security and storage of personal internet-connected devices is the sole responsibility of the owner/user. The District assumes no responsibility for the safety, security, loss, repair or replacement of such devices.

**Charlie Lake Behavior Expectations: Matrix for Students**

	<b>Inside</b>	<b>Outside</b>	<b>Everywhere</b>	<b>Technology</b>
<b>Respectful</b>	-listen -use your manners -move quietly	-take turns -be kind -help others	-be polite -use appropriate language -hands and feet to self	-be respectful in what you post and send -use equipment appropriately
<b>Responsible</b>	-follow instructions -be prepared -put stuff where it is supposed to be	-clean up after yourself -go in when the bell rings -problem solve peacefully	-be ready to learn -make good choices -take care of yourself and others	-use devices under supervision of adults -handle devices with care -focus on learning
<b>Safe</b>	-move with care -hands and feet to self -be where you are supposed to be	-follow playground rules -hands and feet to self -dress for the weather	-think safely -be where you are supposed to be -get help when you need it	-use safe sites only -report problems